

**Hooksett Sewer Commission
Meeting Minutes
June 7, 2022**

INITIAL	COMMENTS
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This meeting was called to order at 12:00pm. Present were Chairman Sidney Baines, Commissioner Richard Bairam, Commissioner Robert Duhaime (was present at 12:05pm), Superintendent Ken Conaty and Assistant Superintendent John Clark.

Approve and Sign Manifest

Approve Minutes: Commissioner Richard Bairam made motion to approve the minutes from May 17, 2022. Commissioner Robert Duhaime seconded. All in favor, the motion was carried unanimously. Commissioner Richard Bairam made motion to amend the meeting Minutes of April 5, 2022 to reflect a motion that was made. Commissioner Robert Duhaime seconded. All in favor, the motion was carried unanimously.

Read Correspondence

Financial Report: None

Scheduled Appointments: 12:00pm: Frank Robertson RE: 41 Merrimack St SDF fee of \$12,400.00

Mr. Robertson came in to discuss the system development fees. He owns 41 Merrimack Street and recently added two, one bedroom apartments to the third floor. He was required to pay \$6,200.00 per unit to the Hooksett Sewer Commission. He was asking the Sewer Commission for the reason behind the charge and if there was any way to get it lowered. The Hooksett Sewer Commission explained the charge to Mr. Robertson and did tell him that they do not give any discounts on this fee (Attachment 1).

12:15pm: Nick Golan from TF Moran RE: Marmon Aerospace and Eversource

Nick came in to go over the plans for the Marmon Aerospace building that is going in on Legends drive. This will be a 81,600 sq ft building that will have about 14 employees. It is estimated to use about 360 gallons per day. Nick also went over the plans for the 150,000 sq ft facility that will be built on legends drive by Eversource. This building will essentially be a garage for large fleet vehicles. Over the next ten years they expect to have about 320 employees. Superintendent Conaty has gone over the plans with Nick and is satisfied with what he was shown. Commissioner Richard Bairam made motion to approve the plans presented to them for Legends Drive by Nick Golan. Commissioner Robert Duhaime seconded. All in favor, the motion was carried unanimously.

Superintendent Conaty's Report:

Plant:

- Plant is still running excellent discharge numbers with no violations
- The DMR QA study is complete we are just waiting on the results

- RAS pump down at the plant is out for repair.

TIF Project:

- Underwood has 90% of the design completed as of yesterday. It will then be sent to NHDES for approval.

Phase 3A Plant Upgrades:

- Materials are still arriving
- The baffle wall is up in the new BNR tank
- The temporary screen system is in place
- Bypass pumping this week
- The fuel tank has been relocated
- Next pre-construction meeting is today at 1:00pm.

Up charges:

1. Concrete-Superintendent Conaty fought back on this up charge and it was accepted so there will be no increase in the cost of the concrete.
2. Veolia-Underwood Sent out a letter letting them know that the Hooksett Sewer commission does not accept the \$54,000 up charge.
3. Air diffusers- researching
4. Fastener finishes (stainless) Superintendent Conaty approved the upgrade amount of \$10,000.

Solar:

- Contacted by C-power on new credit program for solar
- The Hooksett Sewer Commission just had their lowest electric bill ever

Force Main Replacement/Martin Ferry Pump Station Upgrade:

- Still waiting on the design from Holden, they are not releasing any information

Dewatering Upgrade and Pilot Study:

- Loan application is in process. There are two applications one for ARPA and one for SRF

Asset Management:

- Work orders are progressing
- Working on risk assessment
- John Jackman and Eliza Morrison from NHDES will be coming sometime in July to give an update

Other:

- The electrician that is working with us and EII on radio communication was here. Superintendent Conaty is just waiting on the estimate.
- 1554 Hooksett Road car wash/dog wash project is waiting on word from NHDES
- Legends Dr. Marmon Aerospace project waiting on word from NHDES

- The new Eversource building is also waiting on NHDES
- There are several projects that we are waiting on past due documents. Certificates of occupancy will not be issued until paperwork is completed with us.
- Groundwater discharge acceptance from future gas station
- Superintendent Conaty is attending water council meeting tomorrow (all day event).
- Superintendent Conaty is interested in joining the Granite State Rural water. The cost is \$455/year for all plant employees or \$715 for a membership that will expire in 01/01/2024. Superintendent Conaty would like to purchase the membership. Commissioner Richard Bairam made motion to approve Superintendent Conaty joining Granit State Rural water. Commissioner Robert Duhaime seconded. All in favor, the motion was carried unanimously.

Old Business: TIF updates are every third Tuesday of the month

New Business: The next sewer Commission meeting is June 21, 2022

Safety Manual Update: This was on the agenda but was not discussed.

Non-public session: None

Public Input: None

Adjournment: Commissioner Robert Duhaime made motion to adjourn at 12:36pm. Commissioner Richard Bairam seconded. All in favor, the motion was carried unanimously.

Respectfully Submitted,

Kim Langlois
Billing Clerk


Richard Bairam- Clerk